



## EMBASSY OF THE STATE OF KUWAIT

CULTURAL DIVISION

2111 Wilson Blvd, Suite 500, Arlington, VA 22201 Telephone: (202) 364-2100 Fax: (202) 363-8394/ (202) 362-4379

### ADMISSION CERTIFICATION CHECKLIST

All documents below must be submitted

Date:

Name

Civil

#### DOCUMENTS NEEDED FROM STUDENTS

To be uploaded to the Student Portal

- |                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| • Passport                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                           |
| • Civil ID                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                           |
| • Admission letter ( <b>must indicate major/program</b> )                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                           |
| • I-20                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                           |
| • Immunization certificate (for childhood diseases)                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                           |
| • Kuwait Social Security Statement from Public Institution for Social Security in Kuwait                                                                                                                                                                                                                                                                                                  |                                                                                                                                                           |
| • For employees: affiliated with <i>Civil Service Commission</i> , submit initial approval letter for study issued by CSC; <i>not affiliated with CSC</i> , submit initial approval letter for study issued by employer; <i>private sector/self-employed</i> , submit approval letter for study issued by Public Authority for Manpower in Kuwait ( <b>must indicate approved major</b> ) |                                                                                                                                                           |
| • For <b>ESL, Associate, or Bachelor</b> Admission                                                                                                                                                                                                                                                                                                                                        | High school transcript/s (copy) <b>and</b><br>Equivalency certificate ( <i>if attended private HS in Kuwait or HS outside Kuwait</i> )                    |
| • For <b>Master</b> Admission                                                                                                                                                                                                                                                                                                                                                             | Final bachelor transcript, diploma <b>and</b><br>Equivalency certificate ( <i>if attended private university in Kuwait or university outside Kuwait</i> ) |
| • For <b>Doctorate</b> Admission                                                                                                                                                                                                                                                                                                                                                          | Final master transcript, diploma <b>and</b><br>Equivalency certificate ( <i>if attended private university in Kuwait or university outside Kuwait</i> )   |

#### OTHER DOCUMENTS

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| • If <b>Graduate</b> (Master's / PhD) admission: High school transcripts                                                                                                                                                                                                                                     |  |
| • IELTS/TOEFL (Optional)                                                                                                                                                                                                                                                                                     |  |
| • <b>Confirmation Letter</b> confirming that the program is not an online/non-traditional program and that there are no online/non-traditional courses required to complete degree requirements – must be from your program Department/Coordinator of (Verification and letter must be sent to your advisor) |  |

The Cultural Office reserves the right to request additional documentation as needed.